



SYMBIOSIS CENTRE FOR EUROPEAN STUDIES
SYMBIOSIS CENTRE FOR INTERNATIONAL EDUCATION
Symbiosis International (Deemed University)

(Established under section 3 of the UGC Act, 1956)

Re-accredited by NAAC with 'A' grade (3.58/4) | Awarded Category - I by UGC

Founder: Prof. Dr. S. B. Mujumdar, M. Sc., Ph. D. (Awarded Padma Bhushan and Padma Shri by President of India)

BEYOND BORDERS

WORK FROM HOME - INTERNATIONAL INTERNSHIP PROGRAMME

Did you always dream of working abroad, but didn't take the plunge due to visa restrictions, bureaucratic paperwork and mounting costs of travelling and living abroad? Don't worry. We now bring you an internship programme that enables you to work with our multicultural teams in India from the comfort of your own home/city. Give your career the international boost it needs in this post-covid era by interning with India's premier university Symbiosis International (Deemed University) SIU.

WHO WE ARE

Symbiosis Centre for European Studies (SCES) is a multidisciplinary support department that works with Symbiosis Centre for International Education (SCIE), Symbiosis International Deemed University (SIU) that was launched in January 2019 by the Hon'ble Prime Minister of the Czech Republic, HE Mr. Andrej Babiš.

SCES liaises with Symbiosis institutes which have been offering academic programmes for the past 50 years. SCES lays emphasis on facilitating people-to-people and institute-to-institute connections with Europe, bringing the best of scholarly expertise to India, and encouraging Symbiosis students, faculty and staff mobility to Europe for research projects and learning through partnerships. SCES is envisioned to be an umbrella support system for all academic/scholarly/generic activities with European nations/institutes.

ABOUT THE PROGRAMME

We invite applications from students in the areas of Graphic and Motion Designing, Research and Corporate Wing to enable SCES in facilitating more meaningful, research-based, strategic partnerships and projects with European counterparts.

ELIGIBILITY

The internship programme is applicable for students enrolled in bachelor or master degree programmes in a recognized university/higher education institution outside India. The internships are multidisciplinary, however a know-how of basic online/digital technology is a must for any position!



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PROGRAMME BENEFITS

- ❑ Be part of a LIVE team and contribute to the developmental activities of a premier university in India that is also a pioneer in internationalization of higher education.
- ❑ Acquire hands-on-experience in international education without getting involved with the complexities and expenses related to visas, travel and stay.
- ❑ Receive a digital Certificate and Experience Letter from SCES-SCIE.
- ❑ Gain cross cultural competence by working with a multicultural team from the comfort of your home.

INTERNSHIP AREAS

We are accepting applications for interns for **12 positions** which will work across three wings, in collaboration with the SCES-SCIE Team and SCES Student Think Tank Members. The candidates should be **self-motivated** and **self-driven** in all roles in order to complete the assigned tasks.

1. SOCIAL MEDIA WING- 4 positions

- ❑ **Graphic and Motion Designer (2)**
- ❑ **Graphic Designer (2) -**

Candidates with Knowledge of only 'Graphic Designing' must apply for the Graphic Designer Position in the Registration Form

- The intern is expected to have knowledge of designing and of editing the work being done. This includes graphics and motion videos. The output should be high quality keeping the design aesthetics and branding for SCES in mind.
- The intern should be acquainted and have access to CorelDRAW, Adobe Photoshop, etc to perform designing tasks.



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- The intern should be adept at designing high quality creatives for social media, posters, flyers, brochures, etc.
- The intern should closely work with the Content Creator and Digital Marketing Strategist on various campaigns/projects.

2. RESEARCH AND PUBLICATION WING- 4 positions

The candidate applying for this position must be in the second or final year of their bachelors/masters. Knowledge of research methodology and softwares is a MUST. Candidates with prior publication experience will preferred.

❑ Research Associate (4)

- The intern should have a strong flair for research, knowledge of statistical tools to produce papers for publications and also contribute in development of our E-Journal.
- The intern must be interested and comfortable in contemporary multidisciplinary themes related to Europe, Indo-Europe bilateral relations, EU, etc in an effort to strengthen SCES Policy Dialogue with local and European Partners including HEIs or companies.
- The intern should have excellent knowledge of Microsoft Office and should be able to analyse data and present for SCES Meetings.
- The intern will work closely with SCES Student Think Tank Members, Content Creator & Graphic Designer (Research Wing).

3. CORPORATE WING - 4 positions

❑ Corporate Relations Manager (Europe) (4)

- The intern will be the bridge connecting European companies located in their home country, EU companies in India and SCES.
- The interns must be adept at conducting need based surveys with EU organisations, maintaining a database of key contacts, analysing data and creating high quality



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reports and presentations. In addition, the intern is expected to bring and pursue leads for creating revenue generating solutions and products/services for SCES. The objective is to promote joint research and the exchange of knowledge and practices that will encourage mutual learning and closer cooperation between India and the EU.

- The interns are expected to have the desire, inclination and networking skills to develop linkages with EU companies.
- The interns are expected to have excellent communication, networking skills with a go-getter attitude. Research inclination to create and drive strategies is essential to this role.

PROGRAMME GUIDELINES

- ❑ This will be a **voluntary** (unpaid) work from home internship programme.
- ❑ The internship is for a duration of three-six months and 100% remote work from home. The time tenure is negotiable.
- ❑ The internship will preferably begin on February 1, 2020 and end on July 31, 2021 (Monday). The time period is negotiable.
- ❑ Registration for the internship is totally free and there is no registration/administration fee involved.
- ❑ This is a voluntary internship and the interns will be rewarded with a **digital Certificate and Experience Letter from Symbiosis Centre for European Studies-Symbiosis Centre for International Education.**
- ❑ The interested students should submit their application [here](#).
- ❑ It is mandatory that the trainee should have a laptop/desktop (with software relevant to their role) and good wifi connectivity.
- ❑ The trainee is expected to work 15 hours per week. These are flexible hours which the intern has to manage in consultation with us. We value quality and timely delivery of tasks assigned.



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❑ The last date to submit applications through the link will be **December 20, 2020** (Monday), 12 pm IST.

STEPS TO BECOME A WFH INTERNATIONAL INTERN

- 1 • CONFIRM YOUR ELIGIBILITY TO APPLY
- 2 • DETERMINE WHICH ROLE IS RIGHT FOR YOU
- 3 • PREPARE THE DOCUMENTS TO SUBMIT

WHEN YOU ARE READY.....

- 4 • SUBMIT YOUR APPLICATION
- 5 • MEET US OVER ZOOM
- 6 • JOIN US!



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The Applications will be thoroughly scrutinized and candidates will be invited for a zoom interaction. The selected candidates will be informed within a week of the zoom interaction.

QUERIES

For queries you can contact us and our team will get in touch with you:

Email us: sces@scie.ac.in

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