



Dear Erasmus+ student,

Greetings from Santa Cruz de La Palma. We are a state institution that is interested in offering Erasmus+ internships for the next academic year 2017-2018.

The secondary school IES Virgen de Las Nieves is located in La Palma, one of the Islands of the Canary Islands archipelago. Our island, also called *the Pretty Island* or *the Green Island*, is known for the Astronomical Observatory situated in the Roque de Los Muchachos, for the Reserve of the Biosphere, for its volcanoes, also for having the National Park of the Caldera de Taburiente, and for the celebration of the ultramarathon Transvulcania.

Our school teaches:

- “Ciclos Formativos de Grado Medio”, vocational studies, Intermediate Level VET cycles (16-18 years old), corresponding to five departments: Hotel Industry and Tourism, Health Care, Electricity and Electronics, Administration and Management, Vehicle Bodywork.
- “Ciclos Formativos de Grado Superior”, vocational studies, Higher Level VET cycles (from 18 onwards), corresponding to four departments: Hotel Industry and Tourism, Health Care, Electricity and Electronics, Administration and Management, Sports and Physical Activities.
- “Ciclo Formativo de Formación Profesional Básica”, Vocational Initiation Programme (from 16 onwards), in Kitchen and Catering Services.
- “Programa de Formación Profesional Adaptada”, Vocational Initiation Adapted Programme (from 16 onwards), in Garden Care.

Our students come from all the municipalities of the island and their socio-economic levels are diverse.

Our school is certified by the Bureau Veritas in the ISO 9001 since 2006, which implies a management based on inter-communicating processes that form a Quality Management

System. This implies better approaches to the needs of our students, thanks to the effort and daily compromise of all the staff (teacher and other staff) in a continuous improvement.

We are a center with wide experience in European projects such as Leonardo, Comenius and Erasmus+.

Presently we are taking part in three types of KA1 Erasmus+ projects:

- Mobility project for Intermediate Level VET cycles students that spend 70 days performing their practical project in companies in Europe.
- Mobility project for Higher Level VET cycles students that spend 70 days performing their practical project in companies in Europe.
- Mobility project for staff that spend 5 days performing or teaching new techniques in companies in Europe.

We express our interest in offering you internships for students or graduates with one of these two profiles:

- Native German speaker willing to work as a Teacher Assistant and help our students and teachers. Length of the internship: from 2 to 9 months. Dates open and flexible.
- English speaker, good writing and speaking skills (B2 level), who can teach or assist our Vocational Studies (Intermediate or Higher level) students and staff in English and help to prepare their mobility within the Erasmus + projects. Length of the internship: from 2 to 9 months. Dates open and flexible.

We propose a series of tasks in which we would like you to take part in:

- Improving the understanding and expression of our students.
- Taking part in our school projects (Erasmus+, Solidary Schools, Environmental Education, Social Harmony, Health Schools, Learning about Africa)
- Assisting with the teaching in the classroom, working with students with learning needs or with the more advanced students, helping with projects...
- Transmitting information on the culture of your county.
- Collaborating and taking part in the complementary activities and outside school activities.
- Helping students and staff that participate in the Erasmus+ projects with their communicative competence.

- Collaborating in the elaboration of didactic material.
- Attending to Department meetings, staff meetings, Head of Departments meetings so as to become familiar with the internal functioning of the school.

We are open to your proposals so as to adapt the tasks to your profile and interests, as we are conscious of the opportunity that this offers us, not only for our students, but also for all the education community.

A mentor shall be appointed, who will be responsible for welcoming you and assuring your integration into the school and local community and this teacher will be key point of contact in the school. They will send the Erasmus documentation on the school and the local area, meet and greet you on arrival, allow time to settle in and help in the integration into the local community, among other things.

If you're interested in our internships, send us your full CV and application letter and specify the duration and dates of your placement in our school to erasmus@iesvnieves.es.

Hoping that this will be of interest to you, we look forward to hearing from you soon. We wish you the best of luck for the future.

Yours sincerely,

The Headmaster