

Erasmus Internship offers / for 2 students / Tourist Agency GO Portorož, Slovenia

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Portoroz, Slovenia /

We are a Tourist Agency (TA) GO with a wide selection of tourist offers.

We organize local trips and tours to inland Slovenia, offer rental of bikes, scooters and boats as well as organize group events and team building programmes.

Tourist agency offers different services:

- Rent and transfers
- Sports & activities
- Tours & Trips
- Organising Events, Team buildings, Incentives, ...
- Offering rent-a-bike
- Accommodation for guests
- Promotion of services, sales of services, ...

Period of the Internship: MAY – OCTOBER
(Flexible start/end: + or – 5 days)

Working hours: 9.00 am till 17.00 pm (6 to 8 h/day, 1 hour break;
total with breaks max 40h/week; occasionally
weekends or evenings).

Location: The internship will take place for 2 students
location:
Portoroz centre

- Job description and main tasks:**
- Assisting in promotion and sales in TA
 - Assisting in all other offers/services
 - Assisting in bike care
 - Giving information to tourists
 - Assisting in PR / Social Media etc.
 - Others up to agreement

Skills & Profile requirements: You are preferably 3rd year student or postgraduate students (M.Sc.) tourism or economic studies, international sales or marketing (other majors are also welcome), with the following profile:

- Ability to work in an autonomous and proactive way
 - Teamwork skills and flexibility
 - International experiences are a plus
- Fluency in English, good command of Italian. Basic German and knowledge of Russian or Slovenian is welcome but not obligatory
- Good command of MS Office Word and knowledge of social networks (Facebook mostly)
 - Confident communication with tourists/guests; pleasant, respectful, responsible,
 - Sports orientated and motivated
 - Basic economic and accountancy skills
- Erasmus students on Erasmus study exchange is an advantage
- Having Erasmus internship scholarship – student status is required

Salary: No salary (small award for efficiency at work)

Application & deadline:

Please send your Europass CV (in English) especially indicating language proficiency and short motivation letter by e-mail to info@goportoroz.si

If you have any question please do not hesitate to contact us by sending a short e-mail to
info@goportoroz.si
The Tourist Agency GO, Portoroz, Slovenia
<http://www.goportoroz.si/sl/>