

Erasmus Work Placement at the Catholic University of Lyon (France) International Relations Office
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The Catholic University of Lyon offers an Erasmus Work placement in the International Relations Office.

Internship dates: from January 2015 until June 2015

Working hours: full-time (35hours / week)

Responsibilities:

- Organization of the activities of the “International Student Board”
- Internet research regarding new partners from all over the world
- Administrative tasks

Required skills:

- Very good knowledge French and English
- Knowledge of Microsoft Word, Excel, Access
- Good level of organizational and communication skills

How to apply?

Applications, including a CV and a motivation letter, should be sent by e-mail before June 8 th, 2014 at the following address: riucl@univ-catholyon.fr

The team of the International Relations Office is looking forward to receiving your application!