




Universidad de Almería

**Programa de prácticas pre profesionales de la Universidad de Almería.
Pre-professional internship programme of the University of Almería.**

2023/24 

Se convocan plazas para movilidad del programa Erasmus+ prácticas en la Universidad de Almería.

Importante: Para optar a una de estas plazas es **OBLIGATORIO** que tu universidad de origen te conceda una movilidad en el programa **Erasmus+ prácticas** y disponer de, al menos, 5 meses para hacer prácticas.

Para solicitar una de estas estancias, rellenar el siguiente formulario:

<https://www2.ual.es/relint/iwc/index.html>

There is a call for the Erasmus+ internship mobility programme at the University of Almería.

Important: If you want to apply, is **MANDATORY** that you are eligible for an **Erasmus+ for traineeships mobility** at your home institution, and have at least 5 available months to spend in Erasmus+ programme.

In order to apply for one of these stays, please fill-out the following form:

http://www2.ual.es/relint/iwc/index_en.html



UNIVERSITY OF ALMERIA - INTERNATIONAL OFFICE

TRAINEESHIP OFFER

INSTITUTION/SERVICE OR AREA	UNIVERSITY OF ALMERIA / INTERNATIONAL OFFICE
INTERNSHIP NAME	International Office
LOCATION	Ctra. De Sacramento s/n, La Cañada de San Urbano, 04120, Almería (Spain)
TRAINEESHIP DESCRIPTION	Reception and assistance to international students. Support for the development of EU international projects. Administrative tasks related to Incoming and outgoing Students. Assistance in the organization of events.
VALUABLE SKILLS	Good computer skills. Ability to multi-task and to work in team.
NUMBER OF PLACES OFFERED	2
NUMBER OF WORKING HOURS PER WEEK	25
TYPE OF STUDIES	Any relevant discipline
LEVEL OF STUDIES	Bachelor (BA), Master (MA) or PhD student
LANGUAGE	B2 Spanish B2 English
NATIONALITY	Any
STARTING DATE	01/09/2023 (dd/mm/yyyy)
DURATION	5 - 9 months
FINANCIAL SUPPORT	400 € per month
ERASMUS FOR PLACEMENT GRANT	To be applied at the home institution
ACCOMMODATION	The University will provide assistance for finding accommodation if necessary.
DEADLINE	24/07/2023 (dd/mm/yyyy)
ATTACHMENTS	Applications should include a CV, letter of interest and official language certificates.
RESPONSIBLE TUTOR	Francisco Joya González Head of International Office
CONTACT	Fundación de la Universidad de Almería International Traineeships. PITA Building, Office 27 +34950015975 pextran@fundacionual.es



UNIVERSITY OF ALMERIA - Philology Department

TRAINEESHIP OFFER

INSTITUTION/SERVICE OR AREA	UNIVERSITY OF ALMERIA / Philology Department
INTERNSHIP NAME	Support to administrative and research tasks
LOCATION	Ctra. De Sacramento s/n, La Cañada de San Urbano, 04120, Almería (Spain)
TRAINEESHIP DESCRIPTION	Document digitization, archiving and classification, text editing, bibliometrics, research support, research support, etc.
VALUABLE SKILLS	C1 level in Spanish, organisational skills, teamwork, communication skills, computer literacy and proficiency in new technologies.
NUMBER OF PLACES OFFERED	1
NUMBER OF WORKING HOURS PER WEEK	25
TYPE OF STUDIES	Business Studies, Philology, Library Science, Law and Computer Science
LEVEL OF STUDIES	Bachelor (BA) or Master (MA) student
LANGUAGE	B2 Spanish B2 English
NATIONALITY	Any
STARTING DATE	15/09/2023 (dd/mm/yyyy)
DURATION	3 months
FINANCIAL SUPPORT	400 € per month
ERASMUS FOR PLACEMENT GRANT	To be applied at the home institution
ACCOMMODATION	The University will provide assistance for finding accommodation if necessary.
DEADLINE	24/07/2023 (dd/mm/yyyy)
ATTACHMENTS	Applications should include a CV, letter of interest and official language certificates.
RESPONSIBLE TUTOR	Carmen Consuelo Miralles Fernández Assistance to the Department of Philology
CONTACT	Fundación de la Universidad de Almería International Traineeships. PITA Building, Office 27 +34950015975 pextran@fundacionual.es